



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"

Russ Guiney, Director

November 23, 2011

TO: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky -
Supervisor Don Knabe

FROM: Russ Guiney
Director

SUBJECT: **RESPONSE TO MOTION OF MAYOR MICHAEL D. ANTONOVICH FOR THE
BOARD OF SUPERVISORS MEETING OF MAY 10, 2011, AGENDA ITEM 11**

As directed in the motion by Mayor Michael D. Antonovich, at your meeting of May 10, 2011, the Department has met with County Counsel and together we have reviewed the operating agreement with the Arboretum Foundation ("Foundation").

In my initial memo to you, dated June 1, 2011, I indicated that we would recommend a list of possible operating agreement enhancements to your Board within the next six months. Specifically, my staff has identified the following areas which will be the primary focus of future discussions with the Foundation:

- Subcontracting procedures and approvals relative to Foundation events;
- Length of term of a new agreement and termination for convenience clause;
- Implementation of capital improvements undertaken by the Foundation;
- A revised operating structure transferring cashiering responsibilities for facility admissions and custodial services to the Foundation in lieu of the Department which include:
 - Department revenue sharing with the Foundation
 - New Foundation staffing obligations and Department staffing reductions;
- Updated insurance provisions; and
- Updated volunteer language for the Los Voluntarios organization.

My staff is scheduled to meet with Foundation Board members on December 6th to begin discussions on the above items. As the negotiations proceed, it is my anticipation that other contractual items will emerge and be addressed as well. Accordingly, we will update your offices on the list above and on any other significant issues within the next six months.

RG:HS:KC:nm:ee (11-157 Motion from Mayor Antonovich regarding Arboretum Foundation)

c: William T Fujioka, Chief Executive Officer
Sachi A. Hamai, Executive Office, Board of Supervisors
Andrea Sheridan Ordin, County Counsel
Rita Robinson, Chief Deputy Executive Officer
Christina Salseda, County Counsel
Park Deputies